

## FIELD MANUAL : 2018



GETTING THERE  
WHAT TO BRING/PACKING LIST  
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## GETTING THERE

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### **Entering the country**

You will need to get a Tourist Card to enter Cuba. These are easy to buy online – we recommend the following service;

<https://www.visacuba.com/pages/home.aspx>

The standard Tourist Card is valid for 30 days. However, upon arrival if you inform customs of your intention to stay beyond 30 days you can pay a small fee (approx. USD 25) to be allowed to stay up to 60 days.

### **Passport validity**

Your passport should be valid for at least 6 months from the date of entry into Cuba.

For more information about preparing for your trip see;

<http://jakeracuba.com/service/info-for-participants/>

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## WHAT TO BRING/PACKING LIST

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**Luggage** – day pack is necessary for every day use

**Clothing** – The following list is not exhaustive but please bear in mind that most items can be purchased locally so try to travel light and leave room for goodies to bring home with you!

Shorts / T-shirt / lightweight long trousers / long sleeved shirts / fleece / rain jacket / good walking shoes / cap or hat / swimwear / towel / shades / head torch / dry bag

\* smart clothes required for dance lessons (look good = feel good!)

**Sandals/comfortable shoes** - for evenings and time off.

**Long sleeve trousers and shirt** - As in all subtropical areas, insects can be a nuisance, especially in the evening. Long sleeved shirts and trousers are recommended to offer the best form of protection in the evenings.

**Sun Glasses** - A GOOD quality pair of sunglasses is essential. Make sure they offer 100% UV protection.

**Mask & Snorkel** – You will have several opportunities to enjoy the beach and if you are volunteering in Punta Perdiz or Trinidad you should have you will need these for marine conservation.

**Camera** If bringing a digital camera bring a number of memory cards.

**Stationery** Bring pens, pencils, notepads and A4 notebooks.

**Headtorch** If volunteering outside Havana please bring a headtorch as it is more useful than a normal torch.

**Spare batteries for any electrical devices**

**Photocopy of passport** Please bring a copy of your passport. Travel tip – email yourself a copy of your passport and other important documentation.

**Sun Cream / Aftersun** You will be spending a lot of time in the sun so please bring adequate sun protection. We recommend a higher block than usual.

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**Medical Kit** It is always useful to carry a **small** personal medical kit. This should include items such as: Plasters, wound dressings and bandages, personal medication to last the duration of the expedition, anti-histamine cream/ tablets, fungicidal foot power/cream, antiseptic cream/solution, Immodium tablets (x30) and rehydration (e.g. dioralyte) sachets, mild pain killers (eg. Paracetamol), tweezers, scissors etc).

Emergency travel kits can be purchased at most pharmacies and outdoor pursuit shops. They contain sterile and sealed equipment, such as syringes, needles and suture materials. Make sure you have sufficient identification papers to accompany these kits to ensure compliance with Customs. The Kit should not be opened unless required and it is inadvisable to carry loose needles or syringes.

**Insect Repellent and Afterbite** Insect repellent is recommended. If you are allergic to repellents seek advice before leaving your home country.

NOTE – a lot of 'basics' that we take for granted may not be available locally, or if they are available are likely to be very expensive... these include toiletries such as soap, toothpaste, shampoo, deodorant.

**Currency & Money** US Dollars are no longer accepted in Cuba and visitors will be charged 10% commission on exchanging them. MasterCard and Visa are increasingly accepted, provided they are not issued by a US bank. ATMs are more common and cash can be also be obtained in banks and Cadecas (Casas de Cambio) with non-US Visa credit and Visa debit cards. Suggest you bring cash in Canadian Dollars, Euros or Sterling.

#### RECOMMENDED WEBSITES

[www.fco.gov.uk](http://www.fco.gov.uk) - UK Foreign and Commonwealth Office for up to date advice and information about the country you are visiting

<http://www.worldweather.com> - get an idea what the temperatures will be like!

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## DONATIVO

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In addition to personal items you are encouraged to allocate a few kg's of your luggage allocation to the following items – these will be donated to our donor partners and form an important part of your volunteering commitment.

<i>Theme</i>			
<i>Arts &amp; Crafts</i>	<i>Pens, pencils, paints &amp; brushes and other drawing materials</i>	<i>Crafts – adhesive shapes, glitter &amp; jewels, glue, felt and other materials</i>	<i>Paper – plain, coloured, colouring in books, labels</i>
<i>Kids Educational</i>	<i>Boardgames – traditional (chess, chequers), new (Connect 4, Kerplunk)</i>	<i>School supplies – calculators, stationery, school bags</i>	<i>Books – picture and number books (Spanish &amp; English), Spanish language reading (all ages)</i>
<i>Sports Equipment</i>	<i>Football – balls, boots, clothes</i>	<i>Baseball – balls, bats, gloves, clothes</i>	<i>Boxing – gumshields, gloves, headgear, clothes</i>
<i>General Play</i>	<i>Girls – dolls, accessories, dressing up</i>	<i>Balls, Lego, construction games &amp; toys</i>	<i>Bicycle accessories and parts</i>
<i>Electronics</i>	<i>Old cell phones</i>	<i>Lap tops, handheld devices</i>	<i>Speakers, other consumer electronics</i>

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<p><i>General Other</i></p>	<p><i>Hygiene – soap, toothpaste &amp; brushes, shampoo, feminine products. Home – cooking utensils, pots and pans. Outdoors – assorted camping, technical.</i></p>	<p><i>Clothing – assorted in good condition please, towels, bed linen, footwear.</i></p>	<p><i>Musical instruments – parts and supplies, e.g. reeds, valve oil, pads, guitar and bass strings, cables etc</i></p>
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## CONTACT DETAILS

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Upon arrival Havana International Airport, you will be met by a driver holding a sign with YOUR NAME. He will take you to your Casa Particulares, address below;

Hostal Jakera  
Lamparilla 311  
(entre Aguacate y Compostela)  
Habana Vieja  
Habana

This is the address you should use on your Tourist Card/Visa!

Key people who will be looking after you during your stay in Cuba and delivering your program are as follows;

<i>Name</i>	<i>Position</i>	<i>Landline</i>	<i>Cell</i>
<b>Hostal Leonel</b>	(normal office hours)	+53 7862 7416	
<b>Leonel Hernandez</b>	Program Manager		+53 5290 1738
<b>Leandro Hernandez</b>	Program Manager		+53 5253 9580

*\* the prefix '7' should only be used for landlines when calling from outside the city*

In the event of unforeseen problems or delays with international flights please email or phone Tim and he will contact your in country host. Email [info@jakera.com](mailto:info@jakera.com) or phone +353 86 822 0333

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## FREQUENTLY ASKED QUESTIONS

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Q. Isn't Cuba a dangerous country?

Actually, Cuba has the lowest crime rate in the Western Hemisphere! You will be surprised by the visible police presence in Cuba. They are there specifically to protect and help tourists.

Foreign currency and/or convertible pesos (CUC) are vital to their economy, they bend over backwards to make sure everyone has a safe and pleasant stay.

Although, be aware of your belongings in cities like Havana and Santiago de Cuba just like in every capital city.

Q. Do they have Internet & E-mail access in Cuba?

It is rare for ordinary Cubans to have internet access. Almost all hotels have at least 1 or 2 computers to go on the internet for foreigners. In the touristic areas there also are internet "cafés" from Etecsa the Cuban telephone/internet provider. Forget about uploading pictures because the Cuban internet is very slow, about 56 Kbs if you are lucky. Also using USB sticks is 99% not possible.

Q. What is the best time to go to Cuba, and what is the cheapest period?

March, April October and November are the months with the nicest weather and less rain. The high season in Cuba is July / August Peak Season is December / January/ February Hurricane season is from June 1 till November 30

Q. Do I need a Visa and a passport?

Yes and yes! Cuba will give you a visa / tourist card, however, you must acquire the visa before you arrive – see above. Ensure that your passport has at least 6 months left till it expires, calculated from your departure date ...

Q. Yikes!! I don't speak Spanish... !!!

Some Spanish is a definite plus. I suggest you learn a few simple phrases. However, many Cubans speak English and many of the people we will be in contact with speak English very well also. Cubans are very patient, don't worry, they will wait for you to find the right word.

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Q. What about electricity?

Cuba has 110 volt, some more luxury hotels also 220.

Q. What about money? And can I use my credit card?

Sure ... as long as it's not drawn on an American bank. Unfortunately, it's part of the US embargo restrictions on Cuba. No US travelers cheques either. Americans have to carry cash.

Q. I hear many prescription drugs are not available in Cuba ... what if I get sick?

Cuban doctors are known throughout Latin America as the best trained doctors in the region. However, they do lack many of the bare necessities that we expect. "Tourist Pharmacies" DO stock many prescription drugs. Nevertheless, I suggest bringing with you antibiotics, aspirin, band-aids, anything you may need for personal hygiene, etc. just in case. Besides, they make great gifts for the Cubans when you leave.

Q. I'm a woman traveling alone. Is Cuba a safe place to travel for me?

Yes! No problem ... but don't fall in love :) And don't go down dark streets at night, the same streets you wouldn't go in in your own hometown. Take a taxi when you go out at night – they are safe and reliable but remember to ask for the fare before you set off! Smaller towns like Trinidad or Vinales are safe at night time for female travelers, you can just walk home. Use your female instinct!

Q. Where can I have a cheap and decent dinner?

The best dinners you will have at the Casa Particular you are staying or at a Paladar.

Q. Can my girlfriend / boyfriend / family and friends visit?

Of course.

Q. Will I get much time for myself?

Yes, plenty.

Upon arrival you will be supported by a Program Manager for the duration of your stay.

The Program Manager is an experienced member of our crew and will be available on pretty much a daily basis to answer any queries and generally make sure that all is well and you are having a GREAT TIME!

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BACKGROUND READING

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**Our Man in Havana** - Graham Greene

**Adios Havana** - Andrew J. Rodriguez

**Before Night Falls** - Reinaldo Arenas

**Conversations with Cuba** - C. Peter Ripley

**Broken Paradise** - Cecilia Samartin

**Blessed by Thunder** - Flor Fernandez Barrios

**Take Me with You** - Carlos Frias

[www.lonelyplanet.com/worldguide/cuba](http://www.lonelyplanet.com/worldguide/cuba)

[www.worldtravelguide.net/cuba](http://www.worldtravelguide.net/cuba)

<https://www.facebook.com/jakeracuba>

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